

5 May 2011

Donna Goodman
Executive Director
Earth Child Institute
777 United Nations Plaza
Concourse Level, Suite 5
New York, NY 10017
USA

Dear Donna:

This letter is with regard to your request dated 8 March 2011 for Earth Child Institute, to finalize the draft lesson plans and facilities-based guidelines, prepared by UNICEF for the original *Environmental Education Resource Pack* circa 2008. You initiated this work and a large part of it was drafted by you together with consultants under your supervision while you were a UNICEF staff member. As you know, the development of the resource pack has since shifted focus to policy-level guidance in which the lesson plans do not play a key role. The trial version of the pack is nearly finalized and it is now called: *Mainstreaming Climate Change and Disaster Risk Reduction in Education: Promoting Child Rights and Equity*.

Currently UNICEF does not have the resources to finalize these lesson plans and facilities-based guidelines but we feel the lesson plans in particular would be a useful annex for the current resource pack. Therefore, we would be pleased to accept Earth Child Institute's kind offer to finalize and package the lesson plans at no cost to UNICEF with the understanding that:

- UNICEF is consulted during the development process and maintains the right to a leadership role.
- Earth Child Institute intends to secure donor funds to support this substantial effort.
- The materials are not published or shared with external organizations until the final version is approved by UNICEF. UNICEF agrees to review content materials in a timely manner and will provide feedback at regularly scheduled intervals (timeline to be mutually agreed)
- The UNICEF logo appears up front together with the ECI logo and appears as the first at the bottom of each page

After the final lesson plans are approved by UNICEF the co-branded resource will be used as an electronic 'annex' of the resource pack and ECI can freely disseminate them or post them electronically.

Regarding the facilities-based guidelines, at this time we are not comfortable with releasing these. Please do not use them.

Please sign below to acknowledge receipt and acceptance of the conditions stated.

Best regards,

CM May 5 2011
unite for children

DQG May 5, 2011



C.I.P.A. - WIP - May 5 2011

Changu Mannathoko
Senior Policy Advisor, Education Section, Programmes

cc: S. Durston

Donna Goodman
Executive Director of Earth Child Institute (acknowledgement of receipt and acceptance of conditions stated in letter)

Signature  _____

Date 5 May, 2011